



CBC Mount Edmund

FAITH | LEADERSHIP | EXCELLENCE

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Website: www.cbcmountedmund.co.za

APPLICATION FORM

Learner's Personal and Family Details

Please complete all sections clearly and attach all necessary documents before returning to our Admissions Office.

Please supply copies of the following documents:

- Copy of Birth Certificate - unabridged
- Copy of latest school report
- Copy of Parent(s)/Guardian(s) ID Document
- Copy of Learner's baptism certificate
- TWO passport photographs
- R 600 Non-refundable application fee

LEARNER INFORMATION										
Surname										
Full Name										
Preferred Name										
Date of Birth	Y	Y	Y	Y	/	M	M	/	D	D
Gender										
Place of Birth										
Nationality										

POPULATION INFORMATION	
ID Number or Passport (Foreign)	
Home Language	
Preferred Language	
Religion	
Date of Entry into South Africa	

ENROLMENT INFORMATION										
Current Grade										
Current School										
Previous Schools										
Has the Learner ever repeated a Grade? Please give details.										
Entry into CBC Mount Edmund	Y	Y	Y	Y	/	M	M	/	D	D
Where did you hear about us?										

PRIMARY PARENT INFORMATION: The Parent(s)/Guardian(s) to be the primary contact(s) for the College. Married couples should please complete both columns. In cases where a Learner has two families or where the Learner is in the custody of a Guardian, there is a Secondary Parent Section which can be used.

	FATHER		MOTHER																	
Surname																				
First Names																				
Title and Initials																				
Date of Birth	Y	Y	Y	Y	/	M	M	/	D	D	Y	Y	Y	Y	/	M	M	/	D	D
ID / Passport Number																				
Pupil residing with?																				
Postal Address																				
Occupation																				
Employer																				
Work Telephone Number																				
Mobile Number																				
Can we send SMS messages? (please tick)	YES		NO		YES	NO														
Email address																				
Address to which correspondence should be sent? (Please tick)	Both Father's and Mother's Address		Father's Address Only		Mother's Address Only															
Parental Status (please tick, or specify)	Natural Parents Married		Natural Parents Divorced		Other:															
Copy of Parent(s) ID Document(s) Attached (please tick)	YES		NO																	
Residential Address																				
Country of Residence																				
FAMILY																				
Names, ages and current schools of siblings (if applicable)																				
Siblings/close relatives previously or currently enrolled at CBC Mount Edmund (include year)																				

SECONDARY PARENT/GUARDIAN INFORMATION

Surname	
First Names	
Title and Initials	
Date of Birth	
ID / Passport Number	
Address	
Occupation	
Employer	
Work Telephone Number	
Mobile Number	
Email Address (if correspondence is to be received)	

COLLEGE FEE PAYMENT

College Fees will be paid by (please indicate)	
Primary Parent Father	
Primary Parent Mother	
Secondary Parent / Guardian	
Other (i.e. Company, Embassy, Trust)	



Conditions of Application of Learners at Christian Brothers' College Mount Edmund

1. DEFINITIONS

- 1.1. **The College** shall mean Christian Brothers' College Mount Edmund;
- 1.2. **Applicant/s** shall mean the parent(s)/guardian(s)/custodian(s) or such other person acting 'in nomine officio' on behalf of the Learner (hereinafter defined);
- 1.3. **Learner** shall mean the individual in respect of whom an application has been accepted by the College;
- 1.4. **Enrolment** the enrolment as a Learner at the College in accordance with the Terms and Conditions of the Parent Contract, together with terms and conditions contained in this Application Form.

2. APPLICATIONS

The College may accept Applications for further enrolment at the College in respect of any living individual eligible to attend the College. Any such Application is accepted on the understanding that neither the Applicant nor the College is obliged to enrol the prospective Learner at the College. All such Applications shall be accompanied by a non-refundable fee, to cover administrative expenses, in an amount to be determined by the College from time to time, and reflected from time to time on the Application Form.

3 ENROLMENT APPLICATION ORDER OF PROCEDURE

- 3.1 Initially an application shall be made for a prospective learner on the Application Form in accordance with the provisions of Clause 2.
- 3.2 A prospective Learner may then be invited to write an Assessment set by the College or an interview or both.
- 3.3 If the Learner is subsequently offered a place at the College, a Parent Contract shall be submitted by the Applicant.
- 3.4 A deposit is required to secure a successful application at the College. Such deposit will be determined by the College from time to time.
- 3.5 Such deposit is non-refundable in the event of the learner not taking up their place at the College. Learners who do take up their place at the College will have the deposit credited to the Applicant's account as part payment of fees for the academic year in question.
- 3.6 A once off non-refundable entrance fee will be due on acceptance of enrolment for a new Learner joining the College.

4. PARENT CONTRACT

It is specifically recorded and agreed that the enrolment is provisional to the parent(s) and/or guardian(s) agreeing to the terms and conditions of the Parent Contract (which Contract is available on the website). Final enrolment is on receipt of the duly completed and signed Parent Contract. The College retains the right to amend such terms and conditions in the Parent Contract from time to time.

5. UNDERTAKING

I hereby warrant, undertake and declare that: (i) I am fully cognisant of the amount of fees payable by me to the College; (ii) I understand the financial implications of this to me; (iii) I am in the financial position to meet my obligations to the College; (iv) I shall ensure that all fees charged shall be paid on the due dates. I furthermore grant the College the requisite consent, permission and authority to verify and check my credit worthiness with any credit bureau(s) of its choosing.

Signed on this _____ day of _____ 20_____

Signature _____

(Father/Guardian)

Signature _____

(Mother/Guardian)